

November 18, 2008

Board of Supervisors  
3501 Civic Center Drive  
San Rafael, CA 94903

**SUBJECT:** Professional Services Contract for Nonmotorized Transportation Pilot Program (NTPP) Mill Valley to Corte Madera Bike and Pedestrian Corridors Study, NTPP Project Number 2720

Dear Board Members:

**RECOMMENDATION:** Authorize the President to Execute the Agreement with Land People for planning and engineering services for the Nonmotorized Transportation Pilot Program Mill Valley to Corte Madera Corridor Study Project for an amount not to exceed \$225,000.

**SUMMARY:** This agreement initiates the Mill Valley to Corte Madera Bike and Pedestrian Corridor Study, which is part of Marin County's Nonmotorized Transportation Pilot Program (NTPP). The NTPP is a component of the federal transportation bill SAFETEA-LU, enacted in 2005, and allocates \$25 million to Marin County for the purpose of constructing infrastructure and conducting educational programming to ascertain whether bicycling and walking can result in a greater share of overall trips and thus reduce single-occupant vehicle usage. Your Board approved the NTPP project funding program on April 17, 2007.

**DISCUSSION:** The subject project will provide for a corridor study for bicycle and pedestrian improvements between the communities of Mill Valley and Corte Madera. The County will administer this project on behalf of the other Marin cities/towns and with close coordination with their representatives. Future improvements resulting from this corridor study likely would be implemented by the appropriate jurisdiction in consultation with affected agencies and organizations.

A Request for Proposals (RFP) for project planning and engineering services was solicited in June. Forty-seven firms were solicited, from which three proposals were submitted. A panel comprised of representatives from the Department of Public Works, Department of Parks and Open Space, City of Mill Valley, Town of Corte Madera, and Transportation Authority of Marin reviewed each of the proposals to develop a short list for subsequent interviews. Two teams were invited for interviews. Land People was the top ranked team based on the firm's qualifications and the qualifications of individual team members, especially in regards to its technical expertise on subjects related to the study area, local experience, transportation planning background, a strong engineering

team, and environmental expertise. Staff negotiated with Land People to further refine their proposed scope of work and prepare the contract documents.

The subject agreement will provide for corridor planning and geotechnical feasibility work, public outreach, bicycle and pedestrian use projections, preliminary design work, and outlines a total cost not to exceed \$225,000. Public outreach will include a project website, fact sheets, an e-newsletter, press releases, presentations at public meetings, informational meetings with neighborhood groups, and an online survey. Work will be focused on three corridors between Mill Valley and Corte Madera: Camino Alto/Corte Madera Avenue, Alto Tunnel, and Highway 101 via the "Horse Hill" path. Preliminary engineering and/or concept design documents will be produced that include corridor alignment plans, typical and special cross-sections, enlarged plan areas, and conceptual details sufficient to characterize and quantify the proposed improvements. Work products generated, including maps and conceptual plan diagrams will be consistent with the available Geographic Information System base information, utilizing additional base information provided by the participating agencies.

Because the Alto Tunnel corridor is below grade and difficult to access to verify internal conditions, this scope provides for design plans with an approximate 40% cost contingency range. It will build on lessons learned from the Cal Park Tunnel Multi-Use Path project. The completed report will indicate the additional costs necessary to move to the next level of accuracy for the Alto Tunnel rehabilitation as a subsequent phase, should the Board desire.

The design work outlined in the contract documents will be funded by NTPP. Caltrans authorized funding for this phase of the project on July 21, 2008.

**FISCAL IMPACT:** Funds are available in current year budget, Nonmotorized Transportation Pilot Program (NTPP) Fund Center 4100995001, Professional Services Commitment Item 5210100, and Requisition No. 10013604.

<b>REVIEWED BY:</b>	<input checked="" type="checkbox"/>	Auditor Controller	<input type="checkbox"/>	N/A
	<input checked="" type="checkbox"/>	County Counsel	<input type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Very truly yours,

Dan Dawson, AICP  
Principal Transportation Planner

Attachment: Professional Services Agreement