

**Marin County Non-Motorized Transportation Pilot Program
Advisory Committee Meeting, Jan 9 2007
Meeting Notes**

1. Check-In

Dan Dawson asked the committee if there were any questions regarding the December 12th Advisory Committee minutes. The Committee had no questions.

Dan Dawson reviewed the flow chart of the identification and ranking process of the Program. Dan stated that at the last meeting, the Committee reviewed and approved screening criteria and at this meeting the Committee will review the screening process and establish the next evaluation criteria for projects.

The pie chart within the flowchart has pie slices where funds will be allocated. These percentages are still to be determined.

Ken Nordoff (chair) stated that the public outreach process is complete with the community workshop and the various meetings staff had with public officials.

2. Outreach Process

Craig Tackabery stated that the outreach and project selection process is unique compared to other local project selection and NTPP locations. Sheboygan, MO is calling for projects with applications and is likely choosing from a list of 15. The Marin way has resulted in over 200 projects with extreme detail. Craig Tackabery handed out a summary packet of the public workshop. The project/program idea generation ended December 29th. Craig stated that nothing has been deleted, rather redirected to other pieces of the pie.

3. Screening Outcomes

Dan Dawson led the Committee through the project screening outcomes. The Committee received packets with the projects redirected or retained. Projects were redirected based on five screening criteria:

1. Consistency – Project fits within the legislative definition and regards mode shift
2. Timeliness – Project can be constructed by 2009
3. Definition – Project is scoped well with clear definitions of start/stop, material, type, etc.
4. Standards – Project meets state/federal construction design needs
5. Funded – Project is not already funded from another source

Dan Dawson stated that if projects were removed then they can be reconsidered if more information is provided to him by Friday, January 12th. Information needed is the properties impacted, Right of Way, feasibility of project...

Nancy Weninger asked why the Central Marin Ferry Connector was pulled off the list needing more information. The project team said that the scope is changing with the Greenbrae interchange project and that it was redirected to the planning list. TAM has not chosen a preferred alternative.

Dianne Steinhauser asked if the staff will ask agencies for more information if necessary. Dan Dawson stated that staff already has done this and also met with all jurisdiction staff.

A Committee member asked about SMART funding. Should the Committee expect SMART money to come? Deb Hubsmith stated that even on the last ballot measure only 57 percent of the SMART path would have been funded. She urged the Committee not to remove SMART projects from the list.

Laura Thompson asked about a Canal project that received a grant for this coming year and whether it could be reconsidered. The project team stated that the Committee needs a process for evaluating process down the line but if planning will not be complete for another year, it is likely to late to be built.

Dianne Steinhauser stated that most other fund sources are small and that this Program is a good opportunity to fund more expensive projects.

Rocky Birdsey suggested that the N/S greenway connectivity be a criterion for projects.

Michael Jones led the Committee through the Program Screening. He stated that many of the programs were retained and expanded based on other items included in the list. However, if a program was retained and it shouldn't be, submit more information to Dan Dawson by Friday, January 12th.

Deb Hubsmith asked about the schoolpool program because the list states it's funded. Dianne Steinhauser stated that it is not completely funded and more information would be submitted for the program to be added back to the list.

4. Project and Program Categories

Michael Jones explained to the Committee that there are commitments to the Federal government and administrating the program. Otherwise funds will be allocated to projects, programs, planning studies, and countywide projects. Countywide projects are those that are small and dispersed throughout the County. Such as bike parking or intersection improvement projects. Michael stated that the project team is developing best practices for allocating percentages of these funds. This will be presented at the next meeting.

Deb Hubsmith asked about demonstration projects and how they fall into the categories. Michael stated that these projects need to be developed by 2009 and Caltrans could have difficulty implementing these types of projects. However, demonstration projects would be good for training jurisdictional staff.

Dianne Steinhauser asked if the Committee would see the demand of funds for each category. Craig Tackabery responded that yes, the Committee would see the dollar amounts at the macro level and each program/project would not have an exact estimated cost.

6. Ranking Criteria

David Parisi discussed the ranking criteria for the projects. He stated that at the next meeting, Committee members would have the opportunity to set the weights for each of the criteria. The Committee will look at the averages, standard deviations, high and low scores. The Committee reviewed the criteria and added more detail. These included:

1. Separating transit from other land uses as a measurement
2. Adding modal separation as a measurement for safety improvement
3. Adding demonstration projects to unique opportunities
4. Moving ability to provide measurable results to the programs criteria.

7. Public Comment

One member of the public asked the Committee to implement a bicycle loop program and to install countywide facilities in West Marin.

8. Next Steps

The project team will be circulating a list of upcoming meetings with their draft agendas. The next meeting is January 30th, where project weighting will be determined.